

## **AUTHORISATION OF INDIVIDUAL EXECUTIVE MEMBERS**

In accordance with Section 15(4) of the Local Government Act 2000 Members of the Executive are, but subject to the Scheme of Delegation to officers and other provisions set out in Part 3 of the Council's Constitution, allocated responsibility for the following to **the extent that they comprise Executive functions:-**

### **Corporate & Resources** (Councillor Bettison)

1. The Community Plan
2. The Setting of Annual Revenue Capital Budgets and of Council Tax.
3. Financial (including Investment and Insurance) Management.
4. The co-ordination of annual service planning, review and performance monitoring.
5. Overall performance of the Corporate Services Department (Finance, IT, Legal Services, Member and Registration Services and Personnel).
6. Corporate Public Relations Functions.
7. Matters relating to the Local Government Association and Regional Groupings.
8. The development and introduction of Information and Communications Technology and its use.
9. The powers and duties of the Council for the collection of local taxes.
10. The Council's powers under Sections 29 and 38 of the Local Government (Miscellaneous Provisions) Act 1976.
12. The Council's powers under Section 2 of the Local Government Act 2000.
13. Building Maintenance Services.
14. The management of all property and land owned by the Council other than that which is used as operational property for functions which are allocated to another Executive Member.
15. Strategic and planned maintenance of all Council properties other than schools and the Council's housing stock.
16. The internal and external audit arrangements for the Council.
17. The management, maintenance, improvement, development and re-development of Bracknell Town Centre.

**Education** (Councillor Alan Ward)

1. The Council's functions as Local Education Authority.
2. Overall performance of the Education Department.

**Leisure Services** (Councillor McCracken)

1. The provision, maintenance and development of leisure services and facilities.
2. The Library Service.
3. The Youth and Community Service.
4. Youth and Community Centres and voluntary managed Community Centres.
5. Management and promotion of rights of way and recreational routes for the Borough.
6. Nature and Heritage Conservation
7. Tourism initiatives and activities.
8. Information and services within the Borough.
9. Overall performance of the Leisure Services Department.

**Planning & Transportation** (Councillor Mrs Ballin)

1. The functions of the Council under Town & Country Planning legislation.
2. The functions of the Council as Local Highway Authority.
3. The functions of the Council as Streets Authority.
4. The functions of the Council under the Road Traffic Regulation Legislation and in respect of road closures.
5. The functions of the Council relating to Public Rights of Way, cycle routes and pedestrian ways.
6. Road Safety.
7. The parking of vehicles in respect of Council functions and Orders where these relate to the public highway (other than abandoned vehicles and street trading).

8. The functions of the Council under the Transport Act 1985 and making representations and objections in respect of applications under HGV licensing legislation.
9. The functions of the Council under the Building Acts.
10. Performance of the Environment Department relating to those functions which the Executive Member is responsible for.

**Public & Environmental Services and Parish Liaison** (Councillor Mills)

1. Local Agenda 21.
2. Protection of public health and measures to promote the health of Borough residents.
3. Waste collection, disposal and recycling.
4. Public cleansing including street sweeping, cesspools and private sewers.
5. Air quality and contaminated land.
6. Grounds maintenance, other than countryside maintenance.
7. Environmental standards including:-
  - Food safety and control
  - Control and monitoring of pollution and statutory nuisances
  - Infectious disease and pest control
8. Trading standards including:-
  - Weights and measures
  - Fair trading
  - Trade description
  - Consumer credit and safety
  - Consumer complaints
9. Health and Safety including:-
  - Health, safety and welfare of people at or affected by work
  - Promotion of health education and home safety

10. The provision of, maintenance and management of the Council's central fleet of vehicles and mechanical equipment and plant.
11. Environmental Improvement Schemes
12. Emergency Planning
13. Car Park management and maintenance
14. The Coroners Service, Cemeteries and the Crematorium
15. Bracknell Market
16. Public Conveniences
17. Weighbridges
18. Removal and disposal of abandoned vehicles
19. Any functions under any licensing legislation which are Executive functions and which do not fall within the remit of any other Executive Member.
20. Performance of the Environment Department relating to those functions which the Executive Member is responsible for

**Social and Health Care Services & Housing** (Councillor Barnard)

1. The Council's functions as a Social Services Authority.
2. The Council's functions as a Housing Authority.
3. Overall performance of the Social Services & Housing Department

**Policy Implementation** (Councillor Wade)

Responsibility for the implementation of such projects as the Leader of the Council may from time to time designate.

**AUTHORISATION OF EXECUTIVE COMMITTEE**

In accordance with Section 15(4) of the Local Government Act 2000, a committee of the Executive comprising Councillors Mrs Ballin, Birch and Ward is, subject to the Scheme of Delegation to officers and other provisions set out in Part 3 of the Council's Constitution, allocated responsibility for the following (to the extent that they comprise Executive functions):-

1. To take decisions in relation to Executive functions involving –
  - (i) Allocation of resources within a Council approved rolling programme between £100,000 and £250,000;

- (ii) Authorisation of capital expenditure above estimate not exceeding £50,000;
  - (iii) Writing off debts in excess of £20,000 and not exceeding £50,000;
  - (iv) Approval of terms for the acquisition of land and buildings in excess of £100,000 and not exceeding £500,000;
  - (v) To approve terms for the disposal of land and buildings of less than 0.5 hectares and not exceeding £200,000;
2. To determine any other non-key decision of a routine nature which the Council's Financial, Contracts or other procedure rules specify should not be taken by an individual member of the Executive.

In the event of any Member of the Committee not being able to attend a meeting he/she may by notice given to the Head of Member and Registration Services nominate another Member of the Executive as his/her substitute.

### **AUTHORISATION OF NON-STATUTORY APPEALS AND GRANT PANEL**

In accordance with Section 15(4) of the Local Government Act 2000, a committee of the Executive comprising Councillors Barnard, Birch, McCracken and Ward is, subject to the Scheme of Delegation to officers and other provisions set out in Part 3 of the Council's Constitution, allocated responsibility for the following (to the extent that they comprise Executive functions):-

1. To determine appeals against officer decisions for refusal of:-
- (a) discretionary Education grants
  - (b) home to school transport
  - (c) sale of amenity land
2. To determine applications for grants.

In the event of any Member of the Panel not being able to attend a meeting he/she may by notice given to the Head of Member and Registration Services nominate another Member of the Executive as his/her substitute.